

Request Form: PROMOTIONAL MATERIAL



Please complete this form and return via email to:
headspace.Redcliffe@openminds.org.au

We will respond to all requests within **two weeks**.

Use this form if you would like to request promotional material for use in your service.

If your request is approved you will be notified and a mutually convenient time will be confirmed for you to collect promotional materials once your order has been filled.

Please note, we do not post out our promotional materials – they must be collected from our office.

To progress your request, please provide us with the following information:

Today's date:

Your name:

Organisation:

Phone number:

Email:

Please select your preferences below. Resources are limited so not all items are available at all times.

Resource Selection							Qty Required	
<input type="checkbox"/> headspace Redcliffe brochures: we can provide DL sized tri-fold brochures on our service <i>(Maximum order is 50 brochures per request)</i>								
<input type="checkbox"/> Posters: we have a selection of A1, A2 & A3 sized posters relevant to headspace marketing campaigns. Selection will be made at headspace Redcliffe's discretion based on availability. <i>(Maximum order is 10 posters per request)</i>								
<input type="checkbox"/> Post Cards: we have a selection of postcards based on headspace marketing campaigns. Selection will be made at headspace Redcliffe's discretion based on availability. <i>(Maximum order is 20 postcards per request)</i>								
<input type="checkbox"/> Fact Sheets: Please choose from the selection below. You can choose one topic or multiple topics to make up your maximum order total.								
TOPIC	QTY	TOPIC	QTY	TOPIC	QTY	TOPIC	QTY	
What is mental health?		How headspace can help		Tips for a healthy headspace		If your friend is not ok		
Anxiety		Depression		Bullying		Eating Disorders		
Gender identity and mental health		Sexuality and mental health		Information for Parents / Carers		Dealing with relationship breakup		
Self-harm		Grief		Alcohol		Tobacco		
Cannabis		Inhalants		Amphetamines		Benzodiazepines		
Getting help from a GP		Bipolar Disorder		Psychosis		<i>(Maximum order is 20 Fact Sheets per request)</i>		

If you are interested in larger quantities of Fact Sheets, you can download and print your own from the following location: www.headspace.org.au/is-it-just-me/find-information/downloadable-fact-sheets

OFFICE USE ONLY

Request Approved <input type="checkbox"/>	Request Not Approved <input type="checkbox"/>
Notification made/collection date requested <input type="checkbox"/>	Reason _____
Order Filled <input type="checkbox"/>	Notification made <input type="checkbox"/>
Collection Date confirmed for: ____/____/____	

Evaluation (where applicable)	
Primary Purpose <input type="checkbox"/> Community Awareness <input type="checkbox"/> Mental Health Literacy/Training <input type="checkbox"/> Stakeholder Engagement <input type="checkbox"/> Marketing <input type="checkbox"/> Meeting/Planning/Networking <input type="checkbox"/> Group Session/Group Work	Specific Target Group <input type="checkbox"/> Aboriginal and Torres Strait Islander <input type="checkbox"/> LGBTQI <input type="checkbox"/> Culturally and Linguistically Diverse <input type="checkbox"/> Young Men <input type="checkbox"/> At risk of homelessness <input type="checkbox"/> Other _____
Audience Reached <input type="checkbox"/> Young people 12-17 <input type="checkbox"/> Young people 18-25 <input type="checkbox"/> Young people 12-25 <input type="checkbox"/> Family and Friends <input type="checkbox"/> General Community <input type="checkbox"/> Service Providers <input type="checkbox"/> Other _____	Number Reached <input type="checkbox"/> 0-5 <input type="checkbox"/> 6-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> 21-50 <input type="checkbox"/> 51-100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input type="checkbox"/> 501-1000 <input type="checkbox"/> 1001-more
	School / Uni / Tafe Activity <input type="checkbox"/> Yes <input type="checkbox"/> No
	Youth Participation involved <input type="checkbox"/> Yes <input type="checkbox"/> No
	Centre led & developed <input type="checkbox"/> Yes <input type="checkbox"/> No