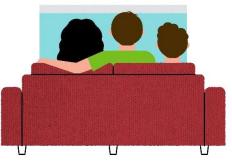
# **Family Friends Carers**

### Your Rights & Responsibilities

#### Family, Friends & Carers have a responsibility to:

SUPPORT the young person's choices & wishes that are in their best interest

- **RESPECT** headpace Horsham staff regardless of their age, lifestyle, culture, gender, disability, language, sexual orientation, religion etc.
- **RECOGNISE** & respect the human worth of the young person you are supporting along with their dignity
- **INFORM** our staff if you become unable to provide support for your young person



#### Family, Friends & Carers have a right to:



**BE RESPECTED** regardless of their age, lifestyle, culture, gender, disability, language, sexual orientation, religion etc.

**BE HEARD** & taken seriously without judgement. Your views & opinions are encouraged, welcomed & valued

ACCESS information about our services & ask questions

BE INFORMED of your rights & responsibilities

## **Privacy & Confidentiality**

When a young person talks to someone at headspace Horsham, what they say is kept confidential. We work at the pace the young person is comfortable with & involve them in all the decisions that are made. This means that nothing we say can be passed on to anyone else without their permission.

Parents/Carers are only given information about a young person accessing our service if that young person specifically wants us to, or if duty of care applies. Young people's privacy is respected at all times by all headspace Horsham staff unless we are legally required to share information about them.

After each session headspace workers write notes on what they have discussed. These notes are kept securely together in a file and stored in an electronic data base.



If you would like a copy of our Privacy Policy, please request one. If you have any questions about confidentiality, please do not hesitate to ask a headspace staff member.

